State of Nevada

CORE.NV Project Weekly Status Report

Week Ending: March 07, 2025
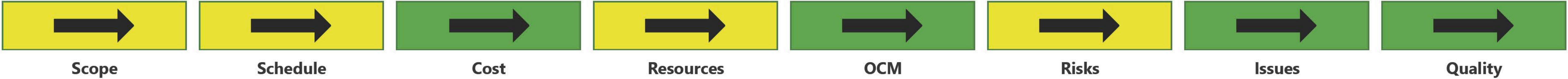
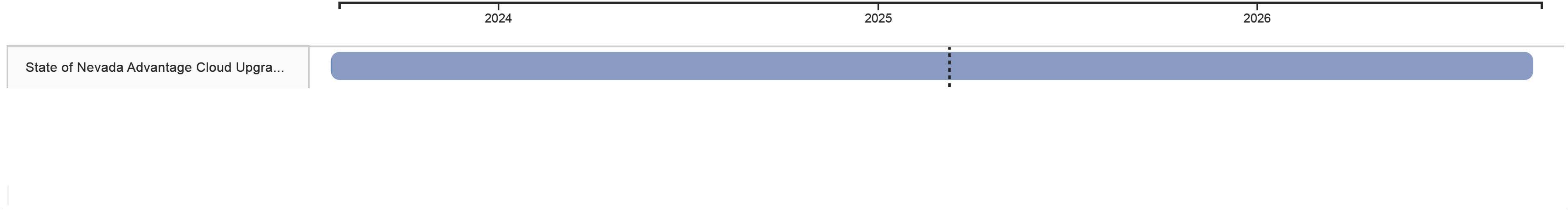| Content	Purpose - to communicate the following:

CORE.NV Project Dashboard	• CORE.NV Project Roadmap
	• CORE.NV Project strategic milestones and timeline update
	• CORE.NV Project Status Review
	   Updates on completed milestones and performance against plan
	   Status of in progress activities
	   Risk level associated with meeting upcoming target milestone dates and risk rationale

Workstream Status Review	• Review at-risk and critical workstream statuses • Discuss workstream level risks of significant scope or severity
OCM Status Review	• Review at-risk and critical workstream statuses • Discuss workstream level risks of significant scope or severity
CORE.NV Project-Level Risks and Issues	• Issues currently impacting, risks anticipated to impact, and the corresponding mitigating actions in place
CORE.NV Project-Level Action Items	• Actions requested of the executive leadership team to support
CORE.NV Project-Level Decisions	• Decisions requiring input from the executive leadership team
Appendix	• Overall CORE.NV Project Health Working Status

CORE.NV Weekly Status Report

Week Ending: March 07, 2025

Scope	Schedule	Cost	Resources	OCM	Risks	Issues	Quality

CORE.NV Project Roadmap

	2024	2025	2026
State of Nevada Advantage Cloud Upgra...			

Milestones Projected to End This Reporting Period

WBS	Task Name	Start Date	Finish Date	% Complete

Project Status Review

During this reporting period, the workstream teams continued their discovery sessions in an attempt to elicit all of the requirements necessary for the Phase 1B go live. Sessions conducted regarding the number of reports necessary have determined that not as many reports will be needed as originally thought. The decision to shift NDOT's Cost Accounting go live date has greatly aided the teams in that those sessions can be conducted gradually over time, between now and the last quarter of 2025, rather than in a hurried manner while trying to complete Phase 1B work. While Interface 251 was able to be released to production, the BSR report continues to be problematic as the teams attempt to resolve the last few issues. Scope and Schedule assessment areas have improved to a yellow status.

FIN Status Review

FIN

The FIN project team participated in Help Desk Triage meetings, which have been reduced to Wednesdays only, and daily DISRQ meetings, now held on Mondays. Additionally, they attended the NDOT/FIN Security/Workflow Build Session and various other unit and task assignment meetings.

The team provided and participated in Basic Training for Position Control and PM training walk throughs. They also reviewed payroll admin training and conducted on-boarding activities, including setting up in Advantage Financial and Jira, and providing tours of Jira.

The FIN team worked on the review and testing of CGI NDOT Agreements SIT scripts, BSOPEN (Balance Sheet Account) Conversion Design, and the review of the NDOT Decision log with meeting minutes. They also reviewed and completed JIRA tickets, provided white glove service, and assisted with pending/white glove transaction data entry, action item assignments, and meeting setup/attendance.

The team supported and assisted with Cost Accounting meetings, including planning, taking notes, logging action items, and archiving information for stakeholders. They also coordinated and attended weekly NDOT Cost Accounting, Agreements, FHWA, CR, and Budget meetings, and entered, tracked, and updated decision and action item logs.

The FIN team engaged in Budget Status Report analysis, Agreements/Cost Accounting Conversion review, and Doc Header Unit usage discussion. They also provided assistance to the Report Tech group for the review of the Cash & Fund Balance Report and Trial Balance Report.

The team researched and resolved Jira tickets, reviewed files on OPM-Fin, watched videos on GAX and Budget, and reviewed CoAs crosswalks. They also participated in the NDOT Recap Meeting, finalized minutes, and attended meetings to discuss the NDOT live date move to January 1.

The team attended the Governance Committee meeting, Master Agreement Meetings, CR Meetings, and Debt Collection/AR Meeting. They also reviewed existing vendor contracts, entered stories in Jira, and conducted refresher reviews of SAM, NEBS, and DAWN manuals.

Looking ahead, the team is preparing for the ITF091 & 081 meeting with CGI for NEBS interface development, reviewing the test strategy, and gathering information to start on the testing plan. They are also planning to send NDOT information requests with timelines and continue their ongoing training and review activities.

HRM Status Review

HRM

The HRM project team provided EUAT assistance and participated in Basic Training meetings to ensure all team members are well-prepared and knowledgeable. Additionally, they focused on script cleanup and testing to maintain the accuracy and functionality of the system.

The team attended the Change Agent Meeting to discuss and align on key project changes and strategies. They also participated in interface meetings and conducted testing research to ensure seamless integration and functionality of different system components.

The team reviewed the reports list to ensure all necessary reports are accounted for and accurately reflect project progress and data.

Building on last week's activities, the team continued to support and assist with handling JIRA tickets as well as coordinating and attending meetings.

TECH

Architecture: A Software architect for OPM has been hired. Our current SA will work to bring this person up to speed on development of Roadmap and Software Architecture Deliverables.

Interfaces: Discovery for P1B is wrapping up in the next Sprint (7.2) and is being managed collaboratively with cross-functional teams aligning work. Initial focus is gathering requirements needed for CGI to build the Interfaces needed for Parallel Payroll/NEETS, and all other Interfaces inbound to ADV4. Due to the push of NDOT efforts, we will need to build a solution to provide FY26 Budget data and COA loads to NDOT before July 1.

Reports: The Budget Status Report (BSR) is in testing and formatting phase with test assistance from Functional team. The delays with this report have compromised the plan to complete all analysis for all P1B reports by March 7, 2025. The team is working diligently to meet with Agencies to get requirements, and we have managed to pare down April FIN reports from 16 to 5 based on agency feedback.

Data Warehouse: Focus is on HRDW/PRDW efforts. There will be no Decision needed for the disposition /approach as we will need to continue as originally planned with building the bridge and providing reports in the HRDW UI. We will continue to work with DHRM to determine if any of the reports currently available in HRDW UI that are used exclusively by ADV users can be leveraged using ADV4 (CORENV) filtering within the application. All tickets to complete this work have been created and scoped. FDOT DW work is being paused to focus on HRDW.

Upcoming Activities: Continued discovery and analysis for Phase 1B Interfaces and Reports; Support for CGI Interface development; April FIN reports development; Sprint planning and Backlog Refinement for 7.2; HRDW table loads and reports analysis.

OCM Status Review

OCM

Job Aids: Transaction Filter, Error vs. Warning – Both finalizing, hope to push next week

Change Agent Network Meeting – held on Wed. CAN members have been receptive to being more engaged this time around (so far). We've met with many agencies already to discuss on-site engagement and staff-level coffee talks.

Q1 Leadership Stakeholder Event: Planning underway. Invites were pushed this week.

HRM Change Readiness Assessment – drafted, finalizing next week

NDOT CoA Crosswalk – Complete

SharePoint Maintenance – Complete.

Monthly updating/uploading of comms, etc.

Leadership Legislative Presentation Deck – finalized and completed.

Project Director presented in Wednesdays Assembly Committee of Gov't Affairs meeting.

Check Description Character Limits memo- finalizing and pushing soon

Budget Report Status memo – drafting has started, pushing out after testing shows there are no errors.

February Metrics – complete and shared with project leadership

Upcoming:
Q1 Statewide Leadership Session – March 19

Newsletter push: Monday

Supporting EUT comm with targeted leadership

Training

Accomplishments
-HRM NEATS Courses are open!
Seats Filled (not people): 242/882
-NDOT Training
Schedule Socialized
Registration & Communication Plan
ILT Materials Review Plan
-Final review of Position Control HRM ILT materials
-NVeLearn FIN Phase 1A Courses
Accounts Receivable NVeLearn Course Published
All IN Phase 1A Courses available on NVeLearn

Blockers
Phase 1B HRM Course Registration
Direct Communication from Training
OCM Communication to Dept Leadership
DHRM/OPM Team Activating Networks
-NDOT SharePoint site access
Working with NDOT to ensure training resources are easily accessible to NDOT Phase 1B FIN
& HRM end-users

Upcoming
-HRM Phase 1B content discussions
Position Control ILT Materials Delivery: 3/5/2025
Personnel Management ILT Final Committee: 3/3 - 3/6
Payroll Administration ILT Final Review Committee: 3/6 - 3/10
-HRM Focused NVeLearn General Navigation Course in process
-State Trainer Forum (in person): March 12

Unresolved Risks & Issues

Risks

Issue key	Summary	Assignee	Due date	Priority	Status
CORENV-10056	Reports - Scope for CGI			P2 - Medium	Open - In Progress
CORENV-6513	Due to the somewhat unstable nature of Advantage 2.0, critical resources may be required to be pulled off of the Core.NV Project to troubleshoot and fix defects.			P2 - Medium	Open - In Progress
CORENV-8902	Development plan for HRM Phase 1B Interfaces and Reports is not known			P0 - Very High	Open - In Progress
CORENV-9969	Testing Environment not available			P2 - Medium	Open - In Progress
CORENV-9988	Report Resources - NDOT			P2 - Medium	Open - In Progress
CORENV-9999	Resource Response Times (SCO)			P2 - Medium	Open - In Progress
CORENV-10287	OPM Data Warehouse Resources being redirected to other efforts is a Risk to Completion of HRDW for Phase 1B			P1 - High	Open
CORENV-10024	Reports: Schedule & Resource capacity does not allow time to test/validate SCO FIN Reports (deferred from P1A) due in April			P2 - Medium	Candidate
CORENV-10058	Data Validation Strategy			P2 - Medium	Candidate
CORENV-10059	Data Conversion - NDOT			P2 - Medium	Candidate
CORENV-10060	Script Writing - Participation			P2 - Medium	Candidate
CORENV-10061	Testing - NEBS - Interface budget testing of lead			P2 - Medium	Candidate
CORENV-10063	Capacity - Resource needs			P2 - Medium	Candidate
CORENV-10194	Enhance Cross Team / Agency Collaboration & Prioritization			P2 - Medium	Candidate

Issues

Issue key	Summary	Assignee	Due date	Priority	Status

Action Items

Open But Due

Description	Owner	Due Date	Comments
Clarify with ▮▮▮ on submission for production change going through CCC vs CCB approval process	▮▮▮	02/25/25	

In Progress

Description	Owner	Due Date	Comments
Submit Decision on updates for Schedule Management process and scope	▮▮▮	02/25/25	

Action Items Continued

Closed This Week

Description	Owner	Due Date	Comments

Assigned This Week

Description	Owner	Due Date	Comments

Issue key	Summary	Assignee	Status	Resolution	Priority	Due date

Project Health Assessment Rubric

Project Health Assessment Area	Project Health Status Categorizations		
	Green	**Amber**	**Red**
Scope:	All criteria below are being met: • The scope is well-defined. • The scope has not been changed outside of the original scope definition or any scope changes made are not expected to impact the current overall schedule or budget. *If scope re-baselining has occurred, status may return to this categorization—provided that the above criteria is met for the re-baselined scope.*	One or more of the below circumstances is occurring: • There are one or more areas of scope that have yet to be fully defined, but they are not expected to impact the current overall schedule and/or budget. • The scope has not been changed outside of the original scope definition or any scope changes made are expected to have no, or minimal, impact to the current overall schedule or budget, and will not impact the critical path.	One or more of the below circumstances is occurring: • There are areas of scope that have yet to be fully defined, and these unknowns are expected to impact the current overall schedule and/or budget. • The scope has been changed outside of the original scope definition and any such scope changes are expected to impact the current overall schedule or budget and/or critical path.
Schedule:	All criteria below are being met: • The schedule and critical path are well-defined. • The schedule is progressing as planned, with all critical path milestones and deadlines being met. *If schedule re-baselining has occurred, status may return to this categorization—provided that the above criteria is met for the re-baselined schedule.*	One or more of the below circumstances is occurring: • There are areas of the schedule that have yet to be fully defined, but the critical path is well-defined. • The schedule is not progressing as planned but, all critical path milestones and deadlines are currently being met and are expected to continue to be met.	One or more of the below circumstances is occurring: • There are areas of the critical path schedule that have yet to be fully defined. • The schedule is not progressing as planned and critical path milestones and deadlines are not being met and/or are expected to not be met.
Cost:	All criteria below are being met: • The budget is well-defined. • Budget funds have been allocated as needed. • The budget is being expended as required. *If budget re-baselining has occurred, status may return to this categorization—provided that the above criteria is met for the re-baselined budget.*	One or more of the below circumstances is occurring: • There are areas of the budget that have yet to be fully defined, but estimated funds that will be needed are available. • Funds needed are exceeding originally budgeted funds and it is impacting the current overall schedule but, not the critical path. • The short-term budget is being over-expended but, spending is expected to remain within the overall long-term budget.	One or more of the below circumstances is occurring: • There are areas of the budget that have yet to be fully defined and estimated funds needed are not expected to be available. • Budget funds are not being allocated as needed and this is impacting the critical path. • The budget is being over-expended per the original planned budget and spending is expected to exceed the overall budget (including any contingency funds).
Resources:	All criteria below are being met: • All needed resources have been identified. • All identified resources have been allocated. • There are no overallocated resources.	One or more of the below circumstances is occurring: • There are needed resources that have yet to be fully identified, but it is not expected to impact the current overall schedule and/or budget. • There are identified resources that have yet to be allocated, but they are not expected to impact the current overall schedule and/or budget. • There are resources that are overallocated, but these are not expected to impact the current overall schedule and/or budget.	One or more of the below circumstances is occurring: • There are needed resources that have yet to be fully identified and this is impacting, or is expected to impact, the current overall schedule and/or budget. • There are identified resources that have yet to be allocated and they are impacting, or are expected to impact, the current overall schedule and/or budget. • There are allocated resources that are overallocated and it is impacting, or is expected to impact, the current overall schedule and/or budget.

Project Health Assessment Area	Project Health Status Categorizations		
	Green	**Amber**	**Red**
Risks:	All criteria below are being met: • All known risks have been documented. • All identified risks have mitigation plans in place. • Mitigation plans for all risks have been communicated, a risk owner has been assigned, and the plans are regularly evaluated and assessed.	One or more of the below circumstances is occurring: • There are documented risks that do not have mitigation plans in place but are not expected to impact the current overall schedule and/or budget. • There are mitigation plans that are not effectively assisting to avoid the correlating risks but are not expected to impact the current overall schedule and/or budget.	One or more of the below circumstances is occurring: • There are known risks that have not yet been documented and they are impacting, or are expected to impact, the current overall schedule and/or budget. • There are documented risks that do not have mitigation plans in place, and they are impacting, or are expected to impact, the current overall schedule and/or budget. • There are mitigation plans that are not effectively assisting to avoid the associated risks and they are impacting, or are expected to impact, the current overall schedule and/or budget.
Issues:	All criteria below are being met: • All known issues have been documented. • All identified issues have resolution plans in place. • Resolution plans for all issues have been communicated, an issue owner has been assigned, actionable steps to resolve the issue have been articulated, and a resolution target date has been established.	One or more of the below circumstances is occurring: • There are documented issues that do not have resolution plans in place, but they are not expected to impact the current overall schedule and/or budget. • There are resolution plans that are not effectively assisting to resolve the associated issue, but they are not expected to impact the current overall schedule and/or budget.	One or more of the below circumstances is occurring: • There are known issues that have not been documented and they are impacting, or are expected to impact, the current overall schedule and/or budget. • There are documented issues that do not have remediation plans in place, and they are impacting, or are expected to impact, the current overall schedule and/or budget. • There are remediation plans that are not effectively assisting to remedy the correlating issues and they are impacting, or are expected to impact, the current overall schedule and/or budget.
Quality:	All criteria below are being met: • All quality standards and requirements for solution configuration and documentation deliverables are well-defined and communicated. • All quality standards and requirements for solution configuration and documentation deliverables are being assessed and measured, documented, and are being met.	One or more of the below circumstances is occurring: • There are quality standards and requirements for solution configuration and/or documentation deliverables that are not well-defined, but they are not impacting the overall quality of the related items and/or end user satisfaction. • There are quality standards and requirements for solution configuration and/or documentation deliverables that are not being met but are able to be remedied without impacting the current overall schedule, budget, and/or end user satisfaction.	One or more of the below circumstances is occurring: • There are quality standards and requirements for solution configuration and/or documentation deliverables that are not well-defined and they are impacting the overall quality of the related items and/or end user satisfaction. • There are quality standards and requirements for solution configuration and/or documentation deliverables that are not being met and they are impacting the current overall schedule, budget, and/or end user satisfaction.
OCM:	All criteria below are being met: • All involved, impacted, and interested parties have been identified and documented. • All involved, impacted, and interested parties are being engaged according to the established Project Communications Plan in order to complete project work and prepare them to use the new solution. • No involved, impacted, and interested parties are showing resistance to and/or dissatisfaction with the CORE.NV Project and/or the new solution.	One or more of the below circumstances is occurring: • There are a few involved, impacted, and/or interested parties that are not being fully engaged with as needed to complete project work and/or prepare them to use the new solution. • There are involved, impacted, and/or interested parties that are showing resistance to and/or dissatisfaction with the CORE.NV Project and/or the new solution, but this resistance/dissatisfaction is being addressed and managed.	One or more of the below circumstances is occurring: • There are numerous involved, impacted, and/or interested parties that are not being engaged with at all, and as needed to complete project work and/or prepare them to use the new solution. • There are numerous involved, impacted, and/or interested parties that are showing strong resistance to and/or complete dissatisfaction with the CORE.NV Project and/or the new solution and this resistance/dissatisfaction is not being addressed and managed.